



THE MI'KMAQ NATION Job Announcement

TITLE: Community Care Specialist

TENTATIVE SCHEDULE RANGE: Monday through Saturday between 8am to 10pm depending on the needs of the program.

IMMEDIATE SUPERVISOR: Unit Director/Youth Department Director

PAY RANGE: \$15.00 - \$17.00

STATUS: Full-Time Regular

SUMMARY OF POSITION: This person will be responsible for supporting families struggling with difficult behaviors and/or in need of support due to Trauma, or other debilitating issues because of COVID-19. He/she will work in group environments as well as individuals in order to support consistency between Circle of Care of Team and home. This service will be designed to encourage family's connection, communication, and health. He/She will be expected to participate in community events when needed, and demonstrate the ability to represent Mi'kmaq Nation and Boys and Girls Club within the community in a professional and positive way.

LICENSES OR CERTIFICATIONS: A valid driver's license is necessary for this position

QUALIFICATIONS/EDUCATION (OR EQUIVALENT EXPERIENCE): A minimum of one year college in a related field preferred and/or minimum of 2 years of experience working in mental health. Ability to demonstrate a high level of communication skills in diverse environments.

RESPONSIBILITIES:

- Create fun and engaging ideas to encourage family to participate in program
- Work in conjunction with Micmac Family Health, Indian Child Welfare Act Coordinator, Micmac Advocacy Center and other mental health providers.
- Coordinate with Micmac Family Health, Indian Child Welfare Act Coordinator, and other mental health providers to establish relationships with families and meet their needs in a timely manner
- Utilize support plans and safety plans in order to educate families in replacing unhealthy/unsafe behaviors to create a healthy home environment.
- Complete data collection and other documentation and process it according to protocol on a daily basis.
- Attend outreach functions to build relationships with the community, families and youth.
- Any other tasks deemed necessary to better the quality of BGC of PI program or safety, health and welfare of the families and youth attending.

The Closing date for the Community Care Specialist is May 21, 2021. If you are interested in applying for this position. ***You must submit a completed job application; a completed application includes copies of certificates/licenses/degrees you have stated that you have obtained in your application, along with a cover letter and a resume.*** A complete Job Description and an Applications can be accessed online at www.micmac-nsn.gov under Job Opportunities or you can call Cheryl Smart at 764-1972 to have an application mailed.

An offer of employment will not be made without a successful DHHS and State of Maine background checks. The successful candidate must also submit to an FBI fingerprint background check.

Please send the completed Job Application to the following address or email:

Cheryl Smart

Attn: Human Resource Assistant

Mi'kmaq Nation

7 Northern Road Presque Isle, Me. 04769

csmart@micmac-nsn.gov

The Mi'kmaq Nation practices Native Preference to qualified Native Americans in accordance with Public Law 93-638 and is an Equal Opportunity/At-Will Employer.