



MI'KMAQ NATION POSITION DESCRIPTION



TITLE: Community Intervention Specialist

IMMEDIATE SUPERVISOR: Unit Director/ Intervention and Recovery Program Director

CLASSIFICATION: Full-Time (Contingent on Grant) 2 positions

This person will be responsible for supporting individuals and families struggling with difficult behaviors surrounding mental health and substance use, in need of support due to trauma, or other debilitating issues. He/she will work in group environments as well as individuals in order to support consistency between Circle of Care of Team and home. This service will be designed to encourage connection, communication, and health. He/She will be expected to participate in community events when needed, and demonstrate the ability to represent Mi'kmaq Nation and Boys and Girls Club within the community in a professional and positive way.

Qualifications: Applicant must have experience in intervention procedures and recovery practices or an Associate in a related degree field such as mental health or substance use. A valid driver's license is necessary for this position. Ability to demonstrate a high level of communication skills in diverse environments.

Responsibilities:

- Create fun and engaging ideas to encourage individuals and family to participate in program
- Work in conjunction with Micmac Family Health, Indian Child Welfare Act Coordinator, Micmac Advocacy Center and other health providers.
- Coordinate with Micmac Family Health, Indian Child Welfare Act Coordinator, and other mental health providers to establish relationships with individuals and families to meet their needs in a timely manner
- Utilize support plans and safety plans in order to educate participants in replacing unhealthy/unsafe behaviors to create a healthy home environment.
- Complete data collection and other documentation and process it according to protocol on a daily basis.
- Attend outreach functions to build relationships with the community, families and youth.
- Any other tasks deemed necessary to better the quality of BGC of PI program or safety, health and welfare of the families and youth attending.



End Results:

- A positive role model for staff, families, and youth at all times
- Ensure the safety, health and welfare of our families and youth

NOTICE: This position in no way states or implies that the responsibilities and tasks are the only responsibility and tasks to be performed by the employee occupying this position. S/he will be required to follow any other instructions and to perform any other job-related duties as required by his/her immediate supervisor.

Requirements stated herein are minimum levels of knowledge, skills, and/or abilities to qualify for this position. To perform the duties and responsibilities of this position successfully, the incumbent will possess the abilities and aptitudes to perform each task proficiently. "Ability" means to possess and apply both knowledge and skill.

All employment decisions, including promotions, transfers and others, are based on meeting all requirements herein, and on Tribal need, the employee's being in good standing (including lack of disciplinary actions), meeting all applicable performance standards and other non-discriminatory criteria. The methods of fulfilling requirements are subject to possible modification to reasonably accommodate qualified individuals who pose a direct threat of significant to health and safety of themselves or others.

The Closing date for the Community Intervention Specialist position is August 4, 2021. If you are interested in applying for this position. **You must submit a completed job application; a completed application includes copies of certificates/licenses/degrees you have stated that you have obtained in your application, along with a cover letter and a resume.** A complete Job Description and an Applications can be accessed online at www.micmac-nsn.gov under Job Opportunities or you can call Cheryl Smart at 764-1972 to have an application mailed.

An offer of employment will not be made without a successful DHHS and State of Maine background checks.

Please send the completed Job Application to the following address or email:

Cheryl Smart

Attn: Human Resource Assistant

Mi'kmaq Nation

7 Northern Road Presque Isle, Me. 04769

csmart@micmac-nsn.gov

The Mi'kmaq Nation practices Native Preference to qualified Native Americans in accordance with Public Law 93-638 and is an Equal Opportunity and Service Provider.