



MI'KMAQ NATION
JOB DESCRIPTION

TITLE: Forestry Mulcher Operator & Farm Equipment Operator

CLASSIFICATION: Part-time, Seasonal

PAY RATE: \$22 - \$25/HR

IMMEDIATE SUPERVISOR: Forestry Manager

NOTE: The following includes data on essential job functions, as well as physical, mental, academic and experiential requirements for the job defined herein. The description is meant to serve interviewers, applicants, administrators, directors and incumbents as a reference tool for determining whether applicant or employee qualifications are sufficient to perform the tasks and assume the responsibility as described herein. Some aspects of this position may change over time, according to the Mi'kmaq Nation needs, which changes may not be recorded herein at this time.

SUMMARY OF POSITION: The Forestry Mulcher/Farm Equipment operator requires a hands-on individual that is hard working and reliable. The primary role of the position is to operate forestry mulching equipment and farm equipment to accomplish various tasks per program needs.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Must be able to operate a skid steer, forestry mulcher, farm tractor and vehicles
- Must be able to work independently in a safe and responsible way while executing work plans and designs laid out to various specifications
- Must be able to provide daily upkeep of machinery and troubleshoot problems when they arise
- Must be able to communicate effectively with supervisor and others

EDUCATION and EXPERIENCE: At least 2 years' experience running a skid steer and/or other heavy equipment. High school diploma/GED or equivalent. Valid Maine Driver's license.

WORKING CONDITIONS: Work is performed primarily outdoors in all weather conditions and includes time in loud environments. Work will include travel throughout Aroostook County but is primarily based out of Presque Isle. Candidate should have a clean driving record, and must be able to lift, push, or pull up to 50 pounds repeatedly.

EVALUATION

Feedback will be practiced on an on-going basis and the notes will be attached to your personnel file. Formal evaluations will be conducted on attainment of 90-day Probationary Period and annually, and are based on how one meets, exceeds, or fails at all those standards specified within this position description.

NOTICE: This position in no way states or implies that the responsibilities and tasks are the only responsibilities and tasks to be performed by the employee occupying this position. S/he will be required to follow any other instructions and to perform any other job-related duties as required by his/her immediate supervisor.

Requirements stated herein are minimum levels of knowledge, skills and/or abilities to qualify for this position. To perform the duties and responsibilities of this position successfully, the incumbent will possess the abilities and aptitudes to perform each task proficiently. "Ability" means to possess and apply both knowledge and skill.

All employment decisions, including promotions, transfers and others, are contingent on: funding availability; meeting all requirements herein; needs of the Tribe; the employee's being in good standing (including lack of disciplinary actions); and employee's meeting all applicable performance standards and other non-discriminatory criteria. The methods of fulfilling requirements are subject to possible modification to reasonably accommodate qualified individuals who pose a direct threat or significant risk to health and safety of themselves or others.

The closing date for this position is JUNE 2, 2023 Submit a completed application package, including a cover letter, resume, an application, and copies of certificates/licenses/degrees stated *in your application*. Go to www.micmac-nsn.gov to find the job description and job application, or call Cheryl Smart at 764-1972 to have an application mailed. This position is subject to FBI, DHHS, and State of Maine background checks.

Please send the completed Job Application to the following address or email:

**Cheryl Smart
Attn: Human Resource Assistant
Mi'kmaq Nation
7 Northern Road, Presque Isle, ME 04769
csmart@micmac-nsn.gov**

The Mi'kmaq Nation practices Native Preference to qualified Native Americans in accordance with 25 USC 472, 472 (a) and P.L. 93-638 and is an Equal Opportunity and service provider